

2011 Holiday Festival of Creations

Frequently Asked Questions

What is included in the booth rental?

- 8' high drape back wall-colours TBD
- 3' night drape side walls-colours TBD
- 6' or 8' skirted table (depending on booth size and location)
- 120v 750w electrical service
- 1 folding chair

**Additional tables, chairs, electrical will need to be ordered using the Showtime Order Form found online*

If a vendor does not require or need to use the included table, chair etc, can they receive a discount?

- No, this is non-negotiable and is a provided service for each booth.

What size are the tables being used?

- 8' by 30' high in the arena
- 6' by 30' high in the concourse
- All tables are 24" wide

How much room in a booth does the table actually take up and is there room for 2 tables in 1 booth?

- All of the booths should be able to accommodate 2 tables, unless they have a lot of other large items.
- Yes, more than one table is ok. Exhibitors should book additional tables through SW or can also bring their own.

Are exhibitors allowed to bring their own chairs?

- Yes, bringing your own is perfectly fine.

Can an exhibitor bring a shelving unit?

- Yes, this is not an issue.

Do vendors pay extra if someone wants 8' high side walls rather than 3' high?

- No, neighboring people might not like this as it could block their view. Wait until the day of the event and talk to the neighbors regarding this first before putting them up. Showtime can do on the day of, so it's not an issue.

Can someone use a different colored skirt or backdrop?

- SW will put up the backdrops and skirts with the colors chosen (TBD). We do not let people choose their own colors.

Why did the closing time on Sunday change in 2010 from 5pm to 4pm?

- Closing time changed because it was very slow at 4pm in previous years. We will continue this for 2011 as well.

Was there free parking in previous years?

- No, there was not any free parking.

Main things *Prospera Place* does NOT Allow:

- No open flame
- Can't cook
- Can't sell food to eat there (competing with concession)

Do food vendors need to have food safe? Do the ingredients need to be listed in their products?

- Yes, all food vendors should have food safe
- Yes, all ingredients should be listed
- Exhibitors are not permitted to sell anything that *Aramarck* or *Perks* sell

Where is the additional storage for the vendors located?

- Usually dressing rooms 4 or 5 are used. The room is left unlocked so exhibitors should be aware that there is storage space, but it will NOT be kept under lock & key

Where is *Showtime* during the event?

- During the show they are available on the radio, and will be roaming the building checking carpet and things like that. They usually have 1 person on hand during show hours.

What doors are used for loading?

- This show is a bit unique in that the Exhibitors seem to use almost every door in previous years! **In 2011 we will use the Loading Bay ONLY.**

For Booth 32 on the corner is there room to put another table along the corner?

- No – that area will be quite cramped as it is.

With the booths 41- 45 what does open concept mean?

- You have entry from both sides of the booth as there is no back wall

For more detailed information on Move-In/Move-Out, equipment and orders please see the Showtime Events Order Form which is also available on our website.